

**MINUTES
REGULAR MEETING
UTILITY SERVICE BOARD
JUNE 15, 2009**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, June 15, 2009.

The meeting was called to order by Chairman Alex Emmons.

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

Alex Emmons – Chairman
Wayne Schuetter – Vice Chairman
Rick Stradtner - Secretary
Doug Schulte – Water Commissioner
Mike Harder – Wastewater Commissioner
Greg A. Krodel – Gas Commissioner
Ken Sendelweck – Electric Commissioner

ALSO PRESENT:

Jerry Schitter – Electric Distribution Manager
Windell Toby – Electric Generation Manager
Michael A. Oeding – Gas & Water Manager
Ed Hollinden – Wastewater Manager
Bud Hauersperger – General Manager
Sandy Hemmerlein – City Attorney

PLEDGE OF ALLEGIANCE (A-14)

Chairman Alex Emmons led the Pledge of Allegiance.

BID OPENING: COMPLETION OF STORAGE BUILDING – GAS & WATER (A-20)

Sandy Hemmerlein informed the Board that a notice appeared in The Herald on May 30th and June 6th regarding this project. She opened the bid and read it aloud as follows:

- | | | |
|----|--------------------------------|-------------|
| 1. | Morton Buildings
Morton, IL | \$61,390.00 |
|----|--------------------------------|-------------|

The quote included a non-collusion affidavit.

Bud Hauersperger told the Board that Craftsman Construction contacted him at 4:30 PM and withdrew their bid from the bid opening this evening.

Mike Oeding asked that the bid be taken under advisement. Wayne Schuetter made a motion to take the bid under advisement and report back at the next meeting. Rick Stradtner seconded the motion. Motion approved, 7-0.

QUOTE OPENING: MANHOLE RE-LINING – WASTEWATER (A-83)

Sandy Hemmerlein opened the quotes and read them aloud as follows:

1. Red Horse, Inc. \$307.00 per vertical foot,
Stoughton, WI plus \$3,000 one-time mobilization fee

The quote included a non-collusion affidavit.

2. Spectra Tech, LLC \$270.00 per vertical foot
Noblesville, IN

The quote included a non-collusion affidavit.

3. Advanced Rehabilitation Technology \$296.00 per vertical foot
Bryan, OH

The quote included a non-collusion affidavit.

Ed Hollinden asked to take the quotes under advisement. Ken Sendelweck made a motion to take the quotes under advisement and report back at next month's meeting. Greg Krodel seconded the motion. Motion approved, 7-0.

APPROVAL OF MINUTES (A-136)

Chairman Alex Emmons presented the minutes of the May 18, 2009, Regular Meeting and asked if there were any corrections or amendments.

Sandy Hemmerlein pointed out that a clarification needed to be made regarding the section "Paving Estimate for the Meter Department Parking Lot." At last month's meeting, Jerry Schitter said that according to City Ordinance you have two years to pave any new parking lots. Hemmerlein said this is not correct. The City Ordinance states you only have one year.

Doug Schulte made a motion to approve the minutes of the May 18, 2009, Regular Meeting as presented with the clarification added that you only have one year to pave parking lots. Wayne Schuetter seconded the motion. Motion approved, 7-0.

PUBLIC BUSINESS: REQUEST TO VACATE EASEMENT – 1530 W. 15th ST. (A-160)

Sandy Hemmerlein stated that Mr. Robert Whitten contacted her this afternoon and said he would not be able to make it to the meeting tonight. She told him that she would present the information to the Board, but if the Board had any specific questions for him, the issue would have to be tabled until the next scheduled meeting.

Hemmerlein then explained that Robert and Karen Whitten, trustees of the Karen S. Whitten Trust, are asking to vacate a 10 foot utility and drainage easement in Lot 32 of Westview Edition. While applying for a building permit for a proposed pool house, it was discovered that their pool was built over this easement. Permits were not required for building pools in the past, so this was not caught during the construction of the pool.

Hemmerlein said there are no utilities in the easement and none of the utility managers have a problem with vacating this easement. Some of the other City managers made comments that the City should ask for another easement to replace the proposed vacated easement.

Rick Stradtner made a motion to recommend to the Common Council to vacate the utility and drainage easement and that another easement is obtained to replace the current easement. Wayne Schuetter seconded the motion. Motion approved, 7-0.

SURPLUS TRANSFORMER DISPOSAL SAVINGS TO ELECTRIC UTILITY (A-291)

Jerry Schitter presented a sheet to the Board members outlining the savings to the Electric utility from the sale of the surplus transformers last month. The actual sale of the transformers brought \$24,170 and the sale of the oil in those transformers brought \$1,680 for a total of \$25,850. Schitter said the expenses that were incurred to get the transformers sellable totaled \$20,851, for a net income of just under \$5,000.

Schitter said if they wouldn't have done anything with those transformers and sold them contaminated, it would have cost the utility \$21,789. If you add to the \$5,000 savings from selling the transformers clean, you get a total savings to the utility of \$26,787.

Schitter also said the transformers are gone and they had no problems with the removal.

REPORT ON STACK TESTING (A-334)

Windell Toby stated the Power Plant went online on June 7th. Stack testing for IDEM was done on June 9th and the Power Plant shut down again the afternoon of June 9th due to the low price of power. They had no problems with the testing and should have the results in another month.

ELECTRIC PLANNING COMMITTEE REPORT (A-345)

Ken Sendelweck, Chairman of the Electric Planning Committee, stated the committee did not meet during the past month.

CHURCH AVENUE PROJECT COMPLETED (A-347)

Mike Oeding stated that the Church Avenue project is completed. The final payment was submitted for approval tonight, but one change order will be coming through for some additional blacktop that Messmer Mechanical had done. No more paving will be done until the Street Department re-paves the whole street.

RESULTS OF LOADER/BACKHOE QUOTE OPENING (A-358)

Oeding said the low quote of \$14,850 from Hopf Equipment for the loader/backhoe met all the specifications and has been delivered.

LETTER SENT TO LANDSCAPE COMPANIES (A-362)

Oeding informed the Board that a letter has been sent out to all landscape companies listed in the Yellow Pages and a message is being put on the bottom of all June utility bills to make homeowners aware of problems with landscaping being done over meters.

GAS UTILITIES ALLIANCE MEETING (A-368)

Oeding informed the Board that the Gas Utilities Alliance membership meeting was held on June 9th. They provide the insurance for the Gas Utility. The rates will remain the same as last year at \$2 per meter. Oeding said he was also re-elected president of this group for another year.

GAS PLANNING COMMITTEE REPORT (A-378)

Greg Krodel, Chairman of the Gas Planning Committee, stated the committee did not meet during the past month.

WATER PLANNING COMMITTEE REPORT (A-379)

Doug Schulte, Chairman of the Water Planning Committee, stated the committee did not meet during the past month.

GENERATORS INSTALLED (A-381)

Ed Hollinden reported that the generators were installed last month at the Jasper Middle School and Division Road lift stations. Out of 25 lift stations, 14 now have generators.

WASTEWATER PLANNING COMMITTEE REPORT (A-388)

Mike Harder, Chairman of the Wastewater Planning Committee, stated the committee did not meet during the past month.

UPDATE ON POWER PLANT STUDY (A-390)

Bud Hauersperger stated that he called Energy Systems Group to check on the status of the Power Plant Study. They are working on it and there are no "show stoppers." They are looking at wood as being the base biomass to use. They will email Hauersperger their assumptions to use on this study this week. They will also be holding a preliminary meeting later this month to update on the status of the project.

MILL PROJECT (A-404)

Hauersperger said last week and this week, the utility departments were doing their work on the mill, installing gas, electric, water and a sewer lift station. This work will be done in the next couple of weeks.

UTILITY OFFICE SOFTWARE UPDATE (A-411)

Board member Wayne Schuetter asked if any decision was made on the software yet. Hauersperger stated that the search has been narrowed down to two vendors and they are both coming in later this week for detailed demonstrations and to start discussing the costs.

FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET (A-419)

Rick Stradtner reported the Finance Committee had met and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Doug Schulte made a motion to approve the claims as presented. Mike Harder seconded the motion. Motion approved, 7-0.

There being no further business to come before the Board, the meeting was adjourned at 7:28 PM upon motion by Wayne Schuetter and second by Mike Harder. Motion approved, 7-0.

The minutes were hereby approved _____ with _____ without corrections this _____ day of _____, 2009.

Attest: _____
Secretary Chairman